

Williamson County Emergency Services District #3

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Minutes for Regular Meeting

Thursday, January 28th, 2021 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:00 pm.

Commissioners Present: Bill Brown, Butch Miller, Anne Cano, Dan Hejl and Garry Guthrie arrived at 12:07 pm

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Brian Matocha, Drew Neal, Levi Chuey and Chris Mank (via Zoom)

Guests: Keith Hickman

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. We have had some COVID cases and exposures in the department since the last meeting. We continue with aggressive COVID policies and continuously update these. Williamson County has extended its CARES Act reimbursements for COVID expenses through the end of the year. Met with Mason's Grand Lodge of Texas regarding the plaque for Station #2 and will look at a possible virtual ceremony. We just submitted for the Assistance to Fire Fighter Grant. Hope to purchase the protective clothing washer and dryer for station #3 with those monies, if awarded. The SAFER (staffing) Grant opens February 8th and we will be applying for this. Our organizational profile will be going out to everyone in Hutto in February. The Board would like to hear the advice of our attorney regarding the COVID vaccines and our policy regarding time off for quarantine.
2. Fire Marshal Report – written report. Currently have sixty-eight on-going projects. Conducting limited inspections. Fire Marshal and Prevention trucks are getting the last pieces of equipment installed and ready for use. Citizens Fire Academy is on hold until next year.
3. Hutto Professional Firefighters Association Report – Currently working on the annual car show and a place to hold the event.
4. Hutto Volunteers and Explorers Report – Explorer program is on hold. We are not currently accepting new applications due to the pandemic.

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a Commissioner requests that a particular item to be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held December 17th, 2020.
2. Discussion and possible approval of accounts paid and accounts payable.


Commissioner Miller made a motion with a second by Commissioner Cano that the consent agenda be approved. Passed 5-0.


V. REGULAR AGENDA ITEMS

1. Discussion and possible action on accepting the bids for the construction of fire station #3. The Board would like to see a recommendation in writing from Keith Hickman and Chief Kerwood as to which company they feel should be awarded the project. This item is tabled until the special called meeting to be held February 11th at noon.
2. Discussion and possible action on fire station #3 construction. Once the bid is awarded and we move forward, Chief is suggesting and looking into a virtual ground-breaking due to COVID.
3. Discussion and possible action on keeping the 2018 Ford CMax SE. Commissioner Miller made a motion with a second by Commissioner Cano to keep the 2018 Ford CMax SE to use as needed. Passed 5-0.
4. Discussion and possible action on Certificate for Resolution Adopting Investment Policy, Strategies, Guidelines and Management Practices. Commissioner Miller made a motion with a second by Commissioner Hejl to approve the Certificate for Resolution Adopting Investment Policy, Strategies, Guidelines and Management Practices, and that the spelling of Commissioner Hejl's name be corrected on the document. Passed 5-0.

VI. ADJOURNMENT

The next regular meeting will be held Thursday, February 25th, 2021 at noon.
Meeting adjourned at 1:11 p.m.

Submitted:  _____ Date 2-25-21

Approved:  _____ Date 2-25-21

Dan Hejl, Secretary

Bill Brown, President