

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
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Minutes for Regular Meeting

Thursday, January 30th, 2020 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:01 pm.

Commissioners Present: Bill Brown, Butch Miller, Dan Hejl, Anne Cano and Garry Guthrie arrived at 12:04pm

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Rob Bocanegra, Michael Dickens, Mike Glanville, Chris Mank, Ivan Valenzuela, Colt Richardson

Guests: Jorge Delgado, Julia Houston, Keith Hickman

II. PUBLIC COMMENT & PRESENTATIONS

1. Public Comment – None
2. Fire Chief Report – regarding facilities, apparatus and equipment, emergency operations, training, management activities and personnel matters, including written report. Reminder that the Chamber Banquet is this Saturday. SAFE-D conference begins February 20th in Galveston. Citizens Fire Academy will begin in March and will take place every Tuesday evening for ten weeks. Please let Eric know if you are interested in attending. Strategic Planning process is going on this week. Final walk through on the ladder was done and it should be here in the next few weeks.
3. Fire Marshal Report – No report.
4. Hutto Professional Firefighters Association Report – Nothing new to report.
5. Hutto Volunteers and Explorers Report – Four candidates will go through the physical ability test today. If they pass that will bring us to nine members. There are two that will go through the Taylor Fire Academy.

III. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a Commissioner request that a particular item to be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held December 17th, 2019.
2. Discussion and possible approval of accounts paid and accounts payable.


Commissioner Cano made a motion with a second by Commissioner Miller that the consent agenda be approved with the change that Commissioner Brown, not Commissioner Miller, called the meeting to order. Passed 5-0.


IV. REGULAR AGENDA ITEMS

1. Discussion and possible action on fire station #3 construction. Both attorneys are still working on the land purchase agreement. Architect is working on site and floor plans. Environmental site assessment is being done now. No action.
2. Discussion and possible action on Vic Stern Fire Station #2 construction. Punch list items are still being worked on. We do have our certificate of occupancy. This will now come off the agenda.
3. Discussion and possible action on Automatic Aid Agreement Between Emergency Services Districts of Travis and Williamson Counties and the cities of Austin, Leander, Cedar Park, Round Rock and Georgetown. Commissioner Miller made a motion with a second by Commissioner Hejl to approve this Automatic Aid Agreement. Passed 5-0.
4. Discussion on bid summary for the District's Promissory Note relating to the refinancing of the District's 2017 and 2018 Promissory Notes. Mr. Delgado presented the information on the refinancing of these loans with Amegy Bank. No action.
5. Discuss and consider action on a Proposed Resolution of the Board of Commissioners of Williamson County Emergency Services District No. 3 Approving a Loan Agreement and Authorizing the Issuance of a Promissory Note Relating to the Refinancing of the District's Outstanding 2017 Note and 2018 Note. Commissioner Miller made a motion with a second by Commissioner Cano to approve and execute the Resolution approving a loan agreement and authorize the issuance of a promissory note on the refinancing of the District's outstanding 2017 and 2018 notes. Passed 5-0.
6. Discussion and possible action Williamson County dispatching. No new information. This item will move to the Chief's Report.

V. ADJOURNMENT

The next regular meeting will held Thursday, February 27th, 2020 at noon.
Meeting adjourned at 12:23 p.m.

Submitted:  2-27-20
Dan Hejl, Secretary Date

Approved:  2-27-20
Bill Brown, President Date