

# Williamson County Emergency Services District #3

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## Minutes for Regular Meeting

Thursday, February 25th, 2021 at 12:00pm

### I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:06 pm.

**Commissioners Present:** Bill Brown, Butch Miller, Anne Cano, Dan Hejl and Garry Guthrie

**Hutto Fire Rescue Staff Present:** Chief Kerwood, MaryAnn Buchanan, Eric Woods, Brian Matocha, Drew Neal, Rob Bocanegra

**Guests:** Keith Hickman (online), Pfluger Builders (online)

### II. PUBLIC COMMENT

1. Public Comment – none

### III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. We staffed heavily for the winter storm last week. No injuries and no apparatus damages occurred. We ran one hundred seventy-five calls in seven days. We will conduct an after-action review of the event next Friday. We will begin the process with FEMA to recoup seventy-five percent of the overtime costs incurred during the event.
2. Fire Marshal Report – written report. The winter storm knocked out roughly seventy-five percent of all the fire sprinkler systems in our service area. We are conducting face to face meetings with each of these businesses to check on their systems. Businesses should conduct fire watches if systems are out of service.
3. Achievement in Excellence Award – Tim Dedear – Texas Fire Marshal's Association awarded our department the Achievement in Excellence in Fire Prevention Award - Gold Level. We scored 191.5 out of a possible 200 points.
4. Hutto Professional Firefighters Association Report – Currently working on the annual car show and a place to hold the event.
5. Hutto Volunteers and Explorers Report – Explorer program is on hold. We are not currently accepting new applications due to the pandemic.

**IV. CONSENT AGENDA ITEMS**

*The below Consent Agenda items are considered for approval by one vote unless a Commissioner requests that a particular item to be pulled and given further consideration as a Regular Agenda item.*

1. Discussion and possible approval of minutes from the regular meeting held January 28th, 2021.
2. Discussion and possible approval of accounts paid and accounts payable.


Commissioner Miller made a motion with a second by Commissioner Cano that the consent agenda be approved. Passed 5-0.


**V. REGULAR AGENDA ITEMS**

1. Discussion and possible action on awarding the bid for the construction of fire station #3. Commissioner Miller made a motion with a second by Commissioner Hejl to award the construction bid for fire station #3 to Trimbuilt Construction Inc. Passed 4-1.
2. Discussion and possible action on fire station #3 construction. This will now be a standing item on the agenda. No action today.

**VI. ADJOURNMENT**

The next regular meeting will be held Thursday, March 25th, 2021 at noon.  
Meeting adjourned at 12:51 p.m.

Submitted:  3-25-21  
Dan Hejl, Secretary Date

Approved:  3-25-21  
Bill Brown, President Date