

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
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Minutes for Regular Meeting

Thursday, April 23rd, 2020 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:00 pm.

Commissioners Present: Bill Brown, Dan Hejl, and Anne Cano
Commissioners Present Online: Butch Miller and Garry Guthrie

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, and Rob Bocanegra

Guests present online: John Carlton, Keith Hickman

II. PUBLIC COMMENT

1. Public Comment – None

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. We continue with webinars and conference calls with FEMA and TDEM. We continue to do an IAP daily. Continue to be in contact with the appraisal district, tax office and our sales tax consulting office to see what type of impact this could have on the district. Sales Tax Assurance will be here for the June meeting.
2. Fire Marshal Report – no report
3. Hutto Professional Firefighters Association Report – no report
4. Hutto Volunteers and Explorers Report – no report

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a Commissioner request that a particular item to be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held March 26th, 2020.
2. Discussion and possible approval of accounts paid and accounts payable.


Commissioner Cano made a motion with a second by Commissioner Hejl that the consent agenda be approved. Passed 5-0.


V. REGULAR AGENDA ITEMS

1. Discussion and possible action on fire station #3 construction. Keith and attorneys are working on wastewater pass through agreement. Hope to move forward to close in the next week or so.
2. Discussion and possible approval and acceptance of statements and oaths of office for reappointed commissioners. Commissioner Brown and Commissioner Guthrie just need to sign these.
3. Review training requirements and compliance status of each commissioner. Need to make sure you track your training hours. SAFE-D has several online opportunities. Chief and Mr. Carlton will put together list of requirements and recommendations for training.
4. Discussion and possible action on Carver Ridge Apartments letter. Commissioner Hejl made a motion with a second by Commissioner Cano to have Commissioner Brown execute a letter of support for the Carver Ridge Apartments, LP. Passed 5-0.
5. Discussion and possible action on Fire Chief's evaluation. Commissioner Hejl and Commissioner Guthrie will meet and discuss and report back to the board.

VI. ADJOURNMENT

The next regular meeting will held Thursday, May 28th, 2020 at noon.
Meeting adjourned at 12:27 p.m.

Submitted:  5-28-20
Dan Hejl, Secretary Date

Approved:  5-28-20
Bill Brown, President Date