

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
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Minutes for Regular Meeting

Thursday, May 27th, 2021 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Hejl called the meeting to order at 12:01 pm.

Commissioners Present: Bill Brown (via zoom), Anne Cano, Dan Hejl, Garry Guthrie and Butch Miller arrived at 12:03pm

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods, Drew Neal, Brian Matocha, Rob Bocanegra, Hannah Sartain

Guests: John Carlton, Paula Barr and Keith Hickman (all via zoom)

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Our final ISO evaluation will take place October 11, 12, and 13 2021. You will be receiving reports over next few months. Our department has been designated as a training facility for TCFP. We were identified to teach Officers I and II, HazMat, Incident Commander, Incident Safety Officer, Instructor I, II and III, Basic Wildland Firefighter, Driver/Operator and Driver/Operator Aerial. We will be hosting and Aerial class next month. Captain Neal has done a great job making all of this happen.
2. Fire Marshal Report – written report. Averaging about eighty new projects. We have ten apartment complexes under construction and know of nine more coming.
3. Hutto Professional Firefighters Association Report – The car show was a big success and we donated \$1212.75 to The Sandbox at Madeline's Place. The annual golf tournament will be held June 14th and proceeds will go to the Hutto Resource Center. Currently have twenty-four teams. We will also hold a flag football fundraiser in June. The annual gun raffle will also be coming up.
4. Hutto Volunteers and Explorers Report – Slowly opening the volunteer program back up. We are working on a recruiting presentation for both programs to present to HISD students.

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a Commissioner request that a particular item to be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held April 22nd, 2021.
2. Discussion and possible approval of accounts paid and accounts payable.
3. Discussion and possible approval of first and second quarter investment reports.

Commissioner Cano made a motion with a second by Commissioner Guthrie that the consent agenda be approved. Passed 5-0.

V. REGULAR AGENDA ITEMS


1. Discussion and possible action on ETJ areas. Commissioner Miller had some annexation questions and what if any effect it would have on the ESD. Discussion only.
2. Discussion and possible action on fire station #3 construction. Trimbuilt will start providing a monthly calendar timeline as well as providing information on what type of work is being done each day. It is currently very muddy from the rain. We are currently working on an issue with Atmos.
3. Discussion and possible action on the District's Chris Kelley Blvd. property. Look into getting permit for driveway from TXDOT to add value to property whether we keep it or sell it. We will wait to see what the ISO report says before we decide what to do with this property. We will keep this item on the agenda.
4. Discussion and possible action on auto-aid agreement with Travis County. We are proceeding with obtaining an auto aid agreement with Pflugerville Fire.
5. Discussion and possible action on FEMA grants. We have applications in for the Assistance to Firefighters Grant as well as a SAFER Grant. FEMA has between May 24 and September 30 to make the awards. We will keep this item on as place holder as the board must approve the grant(s) if awarded.
6. Discussion and possible action on Fire Chief's evaluation. Commissioner Cano and Commissioner Miller will serve as the committee to complete the evaluation and bring back to the board.

VI. ADJOURNMENT

The next regular meeting will be held Thursday, June 24th, 2021 at noon.
Meeting adjourned at 12:48 p.m.

Submitted: 
Dan Hejl, Secretary

6-24-21
Date

Approved: 
Bill Brown, President

6-24-21
Date