

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
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Minutes for Regular Meeting

Thursday, May 28th, 2020 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:01 pm.

Commissioners Present: Bill Brown, Anne Cano, Butch Miller and Garry Guthrie
Commissioners Absent: Dan Hejl

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods, Drew Neal

Guests present online: John Carlton, Keith Hickman, Matt Keller

II. PUBLIC COMMENT

1. Public Comment – None

III. PRESENTATIONS

1. SOC/Strategic Plan presentation – Matt Keller with CPSE gave presentation.
2. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Ladder repair has been delayed. We should have it here mid to late June. The 2015 SAFER grant has been closed out. They will no longer audit it. On COVID expenses reimbursable by FEMA we are up to roughly \$1,820 in overtime and \$5,963.17 for supplies.
3. Fire Marshal Report – Businesses are beginning to reopen and we will resume conducting annual inspections June 1st. There will now be a written report each month.
4. Hutto Professional Firefighters Association Report – Golf tournament has been rescheduled for August 24th.
5. Hutto Volunteers and Explorers Report – Have seen an increase in interest in the volunteer program. Will resume Explorer activity when the school district feels it is safe for them to pick back up.

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a Commissioner request that a particular item to be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held April 23rd, 2020.
2. Discussion and possible approval of accounts paid and accounts payable.

3. Discussion and possible approval of first and second quarter investment reports.

Commissioner Miller made a motion with a second by Commissioner Guthrie that the consent agenda be approved. Passed 4-0.

V. REGULAR AGENDA ITEMS

1. Discussion and possible action on SOC/Strategic plan. Commissioner Miller made a motion with a second by Commissioner Cano to accept and adopt the SOC/Strategic plan. Passed 4-0.
2. Discussion and possible action on fire station #3 construction. There was question regarding wastewater fees. Commissioner Miller made a motion with a second by Commissioner Cano to move forward with payment of said fees and anything else needed to close on this Limmer Loop property. Passed 4-0.
3. Discussion and possible action on purchase of Station #2 outside storage facility. The board would like see several bids on this and bring back next month.
4. Discussion and possible Williamson County Commissioner's building. Commissioner's Boles' office is moving out of this building. May consider purchase of it for admin office. Board asked to find out more information on this and bring back.
5. Discussion and possible action on Fire Chief's evaluation. Tabled.

VI. ADJOURNMENT

The next regular meeting will held Thursday, June 25th, 2020 at noon.
Meeting adjourned at 1:10 p.m.

Submitted: 
Dan Hejl, Secretary

6-25-20
Date

Approved: 
Bill Brown, President

6-25-20
Date