

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
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Minutes for Regular Meeting

Thursday, June 24th, 2021 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:02 pm.

Commissioners Present: Bill Brown, Anne Cano, Butch Miller and Garry Guthrie
Commissioners Absent: Dan Hejl

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods, Drew Neal, Rob Bocanegra, Levi Chuey

Guests: John Carlton and Keith Hickman (all via zoom)

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Chief requested an executive session at the end of the meeting to seek legal advice from the district's attorney.
2. Fire Marshal Report – written report. We have ten apartment complexes under construction and know of nine more coming. They are beginning phase two of the Titan project which is approximately five hundred thousand square feet.
3. Training Report – written report. Captain Neal presented and explained his written report that will now be a regular monthly item.
4. Hutto Professional Firefighters Association Report – We are holding our first Texas Country Showdown (flag football fundraiser) this Sunday benefiting The Texas Fallen Project and The Chris Kelley Foundation.
5. Hutto Volunteers and Explorers Report – Nothing new to report.

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item to be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held May 27th, 2021.
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Miller made a motion with a second by Commissioner Cano that the consent agenda be approved. Passed 4-0.

V. REGULAR AGENDA ITEMS

1. Discussion and possible action on fire station #3 construction. Holding weekly meetings with the contractor.
2. Discussion and possible action on the District's Chris Kelley Blvd. property. We are still waiting on information from TXDOT. No action.
3. Discussion and possible action on AFG 2020 Regional Health and Fitness MOU. Commissioner Miller made a motion with a second by Commissioner Cano to approve the AFG 2020 Regional Health and Fitness MOU. Passed 4-0.
4. Discussion and possible adoption of the tax and budget planning calendar for 2021/2022 fiscal year and take any related action. Commissioner Miller made a motion with a second by Commissioner Guthrie to adopt the tax and budget planning calendar for 2021/2022 fiscal year as presented. Passed 4-0.
5. Discuss District website status, accessibility and posting requirements and take any related action. We will make sure the tax rate information, once finalized, is posted to our website in addition to what Williamson County will post on their website as well as publish in newspapers. No action.
6. Discussion and possible action on repairs to station #2 generator. Commissioner Miller made a motion with a second by Commissioner Cano to approve repairs to the station #2 generator although repairs are not to exceed twenty-five thousand dollars. Passed 4-0.
7. Discussion and possible action on FEMA grants. We have applications in for the Assistance to Firefighters Grant as well as a SAFER Grant. FEMA has between May 24 and September 30 to make the awards. No action.
8. Discussion and possible action on Fire Chief's evaluation. Tabled, no action.

VI. EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will adjourn from its regular session and convene in closed/executive sessions pursuant to Texas Government Code Chapter 551:

The Board retired into executive session at 12:24 p.m.

The Board sought legal advice on personnel matters from the district's attorney. No action was taken while in executive session.

The Board reconvened into open meeting at 12:45 p.m.

VII. ACTION ON EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will reconvene in open session to take any necessary action(s).

No action.

VIII. ADJOURNMENT

The next regular meeting will be held Thursday, July 29th, 2021 at noon.

Meeting adjourned at 12:46 p.m.

Submitted: 
Dan Hejl, Secretary

7-29-21
Date

Approved: 
Bill Brown, President

7-29-21
Date