

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
Phone (512) 759-2616 FAX (512) 846-1946

Minutes for Regular Meeting

Thursday, July 29th, 2021 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:02 pm.

Commissioners Present: Bill Brown, Anne Cano, Garry Guthrie, Dan Hejl and Butch Miller

Commissioners Absent:

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods, Drew Neal, Brian Matocha, Rob Bocanegra, Levi Chuey

Guests: John Carlton and Keith Hickman (all via zoom)

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. We did hear from FEMA that we will be receiving approximately forty-eight thousand dollars for our expenditures incurred during winter storm Uri. We have re-implemented the mask wearing procedure for the crews. We are also working on a paid quarantine leave policy.
2. Fire Marshal Report – written report. Eric also presented a map to show where apartment complexes are going in.
3. Training Report – written report. We had three people in the new ACC hybrid driver operator class last week that successfully passed. Also have some people in a NIMS management course this week. Live fire training coming up in September in Georgetown.
4. Hutto Professional Firefighters Association Report – We will be presenting checks at our next meeting to The Texas Fallen Project and The Chris Kelley Foundation from the monies raised from our flag football fundraiser. We will also present a check to the Hutto Resource Center for monies raised from the golf tournament. Next project will be the annual gun raffle fundraiser with proceeds going to our benevolent fund.
5. Hutto Volunteers and Explorers Report – Nothing new to report.

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item to be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held June 24th, 2021.
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Miller made a motion with a second by Commissioner Guthrie that the consent agenda be approved. Passed 5-0.

V. REGULAR AGENDA ITEMS

1. Discussion and possible action regarding 2021-22 tax rate, including:
 - a) Establishing proposed tax rate and taking record vote;
 - b) Authorizing publication of "Notice of Meeting on Tax Rate" in local newspaper; and
 - c) Acknowledging and approving posting of tax rate notice and "Notice of Meeting on Tax Rate" to home page of the district's website.
Commissioner Miller made a motion with a second by Commissioner Cano to propose a tax rate of \$0.10 for the 2021-22 fiscal year and authorize publication of Notice of Meeting on Tax Rate in the local newspaper and approve posting of tax rate meeting notice to the district's website. Record vote: Commissioner Brown-yes; Commissioner Miller-yes; Commissioner Hejl-yes; Commissioner Cano-yes; Commissioner Guthrie-yes. Passed 5-0.
2. Discussion and possible action fire station #3 construction. We meet weekly with the contractor. They have provided a calendar as to the work going on each day. They have also informed us that they are at least four, or possibly more, months behind the January finish date in the contract. The board would like KAH Architect to respond to the statements made by Trimbuilt regarding delays and bring those to the board at the regular meeting on August 26th.
3. Discussion and possible action on the District's Chris Kelley Blvd. property. TXDOT has agreed to allow a hooded median cut for this property. We are continuing to look in that area for other properties. Mr. Klattenhoff does have two acres available to us right next to the nursing home. Two acres would work in this case as a detention pond would not be required. Current price is thirteen dollars a square foot. Board wants to see more information. Commissioner Cano made a motion with a second by Commissioner Miller to have an appraisal done on this property. Passed 5-0.
4. Discussion and possible action on Firehouse Subs Public Safety Foundation Grant for Hurst Cutter, Spreader & Accessories. Commissioner Cano made a motion with a second by Commissioner Hejl to accept the grant award from the Firehouse Subs Public Safety Foundation. Passed 5-0.
5. Discussion and possible action on Donald L. Allman, CPA engagement letter. Commissioner Miller made a motion with a second by Commissioner Cano to approve and execute the Donald L. Allman, CPA engagement letter. Passed 5-0.
6. Discussion and possible action on FEMA grants. No action.
7. Discussion and possible action on Fire Chief's evaluation. Tabled, no action.

VI. ADJOURNMENT

A public hearing and special meeting will be held Thursday, August 19th, 2021, at noon.
Meeting adjourned at 12:55 p.m.

Submitted: 
Dan Hejl, Secretary

8-19-21
Date

Approved: 
Bill Brown, President

8-19-21
Date