

# Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175  
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## Minutes for Regular Meeting

Thursday, August 26th, 2021 at 12:00pm

### I. CALL MEETING TO ORDER

Commissioner Miller called the meeting to order at 12:05 pm.

**Commissioners Present:** Butch Miller, Anne Cano, Dan Hejl and Bill Brown via zoom at 12:12pm

**Commissioners Absent:** Garry Guthrie

**Hutto Fire Rescue Staff Present:** Chief Kerwood, MaryAnn Buchanan, Eric Woods, Drew Neal, Rob Bocanegra. Via zoom was Kirke Phillips and Jason McKean

**Guests:** Keith Hickman and John Carlton

### II. PUBLIC COMMENT

1. Public Comment – none

### III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. We received the Hurst Rescue Tools from the Firehouse Subs Grant. Chief provided additional budget information per Commissioner Hejl's request.
2. Fire Marshal Report – nothing new to report
3. Training Report – July we had 934 total training among thirty-eight people. We are hosting two wildland classes next week. Live fire training is coming up in September in Georgetown.
4. Hutto Professional Firefighters Association Report – Donovan Carrasco is the new President.
5. Hutto Volunteers and Explorers Report – Currently have two volunteers.

### IV. CONSENT AGENDA ITEMS

*The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item to be pulled and given further consideration as a Regular Agenda item.*

1. Discussion and possible approval of minutes from the regular meeting held July 29<sup>th</sup>, 2021, public hearing and special meeting held August 19<sup>th</sup>, 2021.
2. Discussion and possible approval of accounts paid and accounts payable.
3. Discussion and possible approval of third quarter investment report.  
Commissioner Hejl made a motion with a second by Commissioner Cano to approve the consent agenda items as presented. Passed 4-0.

**V. REGULAR AGENDA ITEMS**

1. Discussion and possible action on fire station #3 construction. Discussed in executive session No action.
2. Discussion and possible action on the District's Chris Kelley Blvd. property. Waiting on appraisal to be finished. Still working with TxDot for turn lane.
3. Discussion and possible action on ISO information. Information only. Once the study is complete, it will be presented to the board.
4. Discussion and possible action on US Dept. of Treasury COVID19 economic relief assistance. (ARPA) Williamson County has received funds. It was said that the County Commissioners decided to only distribute funds to water/sewer purveyors. Commissioner Brown made a motion with a second by Commissioner Cano to authorize Chief Kerwood to meet with the County Commissioner to discuss why ESD's are being left out of receiving any of these funds. Commissioner Hejl amended the motion to include Commissioner Brown going with Chief Kerwood for this meeting. Commissioner Cano then seconded this amendment. Passed 4-0.
5. Discussion and possible action on FEMA grants. No new information.
6. Discussion and possible action on Fire Chief's evaluation. Commissioner Hejl made a motion with a second by Commissioner Cano to approve a five percent salary increase. Passed 4-0.

**VI. EXECUTIVE SESSION ITEMS**

*The Williamson County Emergency Services District #3 Board of Commissioners will adjourn from its regular session and convene in closed/executive sessions pursuant to Texas Government Code Chapter 551:*

The Board convened into executive session at 12:26 p.m.  
Discussion on agenda items 1 and 6.  
The Board reconvened into open meeting at 1:22 p.m.

**VII. ACTION ON EXECUTIVE SESSION ITEMS**

*The Williamson County Emergency Services District #3 Board of Commissioners will reconvene in open session to take any necessary action(s).*

No action was taken in executive session.  
Agenda item 6 was acted on when they reconvened into open meeting.

**VIII. ADJOURNMENT**

Regular meeting will be held Thursday, September 23rd, 2021, at noon.  
Meeting adjourned at 1:24 p.m.

Submitted:   
Dan Hejl, Secretary

9-23-21  
Date

Approved:   
Bill Brown, President

9-23-21  
Date