

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
Phone (512) 759-2616 FAX (512) 846-1946

Minutes for Regular Meeting

Thursday, December 16th, 2021 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Miller called the meeting to order at 12:00 pm.

Commissioners Present: Dan Hejl, Anne Cano, Garry Guthrie, Butch Miller
Commissioner Absent: Bill Brown

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods, Drew Neal, Rob Bocanegra, Brian Matocha, Michael Wofford, Colt Richardson

Guests: Don Allman, Jim Sabonis, Terry Hagood and Keith Hickman

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Nothing to add.
2. Fire Marshal Report – Written report. Nothing to add.
3. Training Report – Had approximately 270 hours of training for November. We have some good classes coming up the next several weeks.
4. Hutto Professional Firefighters Association Report – We presented a check in the amount of \$1,015 from our Pink Heals t-shirt sales to the Williamson County Resource Center. The gun raffle is currently going on. We have begun work on our annual golf tournament.
5. Hutto Volunteers and Explorers Report – Nothing new to report

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item to be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting and planning session held November 16th, 2021.
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Guthrie made a motion with a second by Commissioner Cano to approve the consent agenda as presented. Passed 4-0.


V. REGULAR AGENDA ITEMS

1. Discussion and possible action on the presentation and adoption of the 2020/2021 fiscal year audit, along with a copy being sent to the Precinct 4 Commissioner's office for filing with Williamson County. (Don Allman) Mr. Allman presented the audit. Commissioner Hejl made a motion with a second by Commissioner Guthrie to approve the adoption of the 2020/2021 fiscal year audit and sending a copy to the Precinct 4 Commissioner's office for filing with Williamson County. Passed 4-0.
2. Discussion and possible action on proposal from First Southwest (Hilltop Securities) for financing District FY 21-22 budgeted building and equipment additions (Briefing Statement #21-02). (Jim Sabonis) Mr. Sabonis gave financial presentation. Chief will look at some other possible debt projects and bring back to the board. No action.
3. Discussion and possible action on fire station #3 construction. Steel going up in the living quarters. Atmos should have gas line in mid-January. Oncor permanent power by end of the year. No action.
4. Discussion and possible action on the District's Chris Kelley Blvd. property. Commissioner Hejl made a motion with a second by Commissioner Cano to go through a licensed broker as the method of sale of this property. Passed 4-0.
5. Discussion and possible action on purchasing property on Klattenhoff Lane for a new fire station. Commissioner Hejl made a motion with a second by Commissioner Cano to attempt to obtain a ninety to one hundred twenty-day contingency contract on this property so due diligence can be performed as well as have an appraisal done. Passed 4-0.
6. Discussion and possible action on the purchase of an Administration building. No new information.
7. Discussion and possible action on Hutto Chamber Gala attendance. Commissioner Hejl made a motion with a second by Commissioner Cano to purchase a table (or up to two tables if necessary) for members of the department or their appointees to attend the Hutto Chamber Gala. Passed 4-0.
8. Discussion and possible action on hiring additional firefighters during the next testing process for Fire Station #3 (Briefing Statement #21-03). Commissioner Hejl made a motion with a second by Commissioner Guthrie to approve the hiring of three additional firefighters during the next testing process. Passed 4-0.

VI. ADJOURNMENT

The next regular meeting will be held Thursday, January 27th, 2022, at 12pm.
Meeting adjourned at 1:44 pm.


Submitted: _____


Dan Hejl, Secretary

1-27-22

Date

Approved: _____


Bill Brown, President

1-27-22

Date