

# Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175  
Phone (512) 759-2616 FAX (512) 846-1946

## Minutes for Regular Meeting

Thursday, February 23<sup>rd</sup>, 2023 at 12:00pm

### I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:03 pm.

**Commissioners Present:** Bill Brown, Anne Cano, Dan Hejl, Butch Miller

**Commissioners Absent:** Garry Guthrie

**Hutto Fire Rescue Staff Present:** Chief Kerwood, MaryAnn Buchanan, Eric Woods, Brian Matocha, Colt Richardson, Rick ZuaZua, Rob Bocanegra, Cristina Cardenas (via Zoom), Mike Parks, Jason Oltman, Tom Hines, Tyler Richter, Jacob Pope, Shane Acosta, Stephanie Anaya, Ben Jennings, Dylan George, Bryant Lewey, Caleb Saunders (Zoom)

**Guests:** John Carlton (Zoom), Keith Hickman, Lackshay Sharma

### II. PUBLIC COMMENT

1. Public Comment – none

### III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Our department awards/badge pinning ceremony will be held March 4<sup>th</sup> at EWCHEC from 1:30-4 pm. The 2023 organizational profile is out and available online and is being distributed through the City of Hutto and the Hutto Chamber. The third Tuesday of the month is ESD day at the Capitol. We received word that we did receive an ISO rating of 1 for the rest of the District.
2. Fire Marshal Report – written report – Currently working on approximately 129 new/active projects. HISD submitted plans for a new middle school. This will be the biggest school they have built to date. Received the site plan today for fire station #4.
3. Training Report – written report. Currently working on the new hire academy that will start March 6<sup>th</sup> for the five new firefighters.
4. Hutto Professional Firefighters Association Report – Currently working on the annual golf tournament coming up June 5<sup>th</sup> at Star Ranch.
5. Hutto Explorers Report – No report

### IV. CONSENT AGENDA ITEMS

*The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.*

1. Discussion and possible approval of minutes from the regular meeting held January 19th, 2023.
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Miller made a motion with a second by Commissioner Hejl to approve the consent agenda items as presented. Passed 4-0.

**V. REGULAR AGENDA ITEMS**

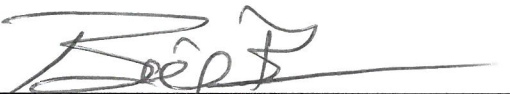
1. Discussion and possible action on the construction of fire station #4. Commissioner Hejl made a motion with a second by Commissioner Miller to move forward with setting dates and advertising going out for bids for the construction of fire station #4. Passed 4-0.
2. Discussion and possible action on facility renovations at stations #1 and #2. Continue to have weekly meetings with Trimbuilt on these projects. Four weeks look ahead schedules will be given to the board each month to keep you informed of the progress. Information only.
3. Discussion and possible action on administration building. Currently working with TXDOT on driveway entrance. Once we have those answers we can decide on how to move forward with the building and the property. No action.
4. Discussion and possible action on defibrillator. Commissioner Hejl made a motion with a second by Commissioner Miller to move forward with the purchase of the defibrillator as presented. Passed 4-0.
5. Discussion and possible action on proposed pay scale. It has been five years since we have looked at the current pay scale. Working with the local and going over some options. We have to see what the assessed value looks like, and we should see that at the end of March. We will bring the proposed pay scale back to the board before we get into planning for the next budget year.
6. Discussion and possible action on report from The Carlton Law Firm on 88<sup>th</sup> Legislative Session items. There were approximately sixty people in attendance for ESD day at the Texas Capitol Tuesday. Chief Kerwood met with Representatives Wilson and Harris, and with Senator Schwertner. Mr. Carlton gave an overview. Next ESD day is March 21<sup>st</sup> No action. Information only.

**VI. ADJOURNMENT**

Regular meeting will be held Thursday, March 23rd, 2023, at noon.  
Meeting adjourned at 12:43 p.m.

Submitted:   
Dan Hejl, Secretary

3-23-23  
Date

Approved:   
Bill Brown, President

3-23-23  
Date