

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
Phone (512) 759-2616 FAX (512) 846-1946

Minutes for Regular Meeting

Thursday, March 23rd, 2023 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Guthrie called the meeting to order at 12:01 pm.

Commissioners Present: Anne Cano, Dan Hejl, Garry Guthrie

Commissioners Absent: Bill Brown and Butch Miller

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods, Brian Matocha, Colt Richardson, Rick ZuaZua, Rob Bocanegra, Neal, Carrasco, Eastland, Hazelett, Jennings, Clanton, Hamilton, Brandt, Reyer, Carson and Chepulis via Zoom

Guests: John Carlton (Zoom), Keith Hickman, Lackshay Sharma

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. We just had our TCFP inspection yesterday. We received a good report with no violations. Takes a team effort. We received notice that it is time for our renewal process for Best Practices. Sent a letter to the Federal Trade Commission to report our department name being used on a fire extinguisher ad. Sent a letter to Oncor regarding their excessive response time to downed power lines blocking both driveways of station 1. These lines were only to be exposed temporarily (providing power to city hall) and then put underground years ago. We received word that our department has received an ISO rating of 1 for the rest of the District.
2. Fire Marshal Report – written report – Currently working on approximately 135 new/active projects.
3. Training Report – written report.
4. Hutto Professional Firefighters Association Report – Currently working on the annual golf tournament coming up June 5th at Star Ranch.
5. Hutto Explorers Report – No report

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held February 23rd, 2023.
2. Discussion and possible approval of accounts paid and accounts payable.
3. Discussion and possible approval of first quarter investment report.
Commissioner Cano made a motion with a second by Commissioner Hejl to approve the consent agenda items as presented. Passed 3-0.

V. REGULAR AGENDA ITEMS


1. Discussion and possible action on the construction of fire station #4. Bids were released yesterday. The last permit we are waiting for from County should be done on Friday. No action.
2. Discussion and possible action on facility renovations at stations #1 and #2. Continue to have weekly meetings with Trimbuilt on these projects. They are on schedule and are looking at the end of July for completion. No action.
3. Discussion and possible action on administration building site and structure. TXDOT sent some information and options regarding the driveway/entrance. We will continue with the development of the plans for the facility and wait to see where the bids come in for station #4. No action taken.
4. Discussion and possible action on proposed pay scale. No new information.
5. Discussion and possible action on Order Disannexing Territory (+/- 31.72 Acres). Commissioner Hejl made a motion with a second by Commissioner Cano to approve and execute the Order Disannexing Territory (+/- 31.72 Acres). Passed 3-0.
6. Discussion and possible action on report from The Carlton Law Firm on 88th Legislative Session items. Mr. Carlton presented an overview. Next ESD day is April 18th No action. Information only.

VI. ADJOURNMENT

Regular meeting will be held Thursday, April 27th, 2023, at noon.
Meeting adjourned at 12:41 p.m.

Submitted: 
Dan Hejl, Secretary

4-27-23
Date

Approved: 
Bill Brown, President

4-27-23
Date