

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
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Minutes for Regular Meeting

Thursday, April 27th, 2023 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:03 pm.

Commissioners Present: Bill Brown, Anne Cano, Garry Guthrie, and Butch Miller arrived at 12:07pm.

Commissioners Absent: Dan Hejl

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods, Brian Matocha, Colt Richardson, Rick ZuaZua, Rob Bocanegra, Parks, Firkins, McKean, Acosta, Tingley, Olson, Garcia, Smith, Zaleski, Chepulis, Mank, Bocanegra, Hickman, Pope, Hazelett, Brandt and Saunders via Zoom

Guests: Keith Hickman, Lackshay Sharma

II. PUBLIC COMMENT

1. Public Comment – Peter Gordon

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. We officially received our ISO rating of 1 from the State Fire Marshal's Office. Atmos will be doing some temporary construction work on/near station #3. Received letter from City of Hutto attorney regarding condemnation of land at FM 1660 and Limmer Loop for their intersection project. Michael Nguyen, one of our new hires, started his first shift today.
2. Fire Marshal Report – written report – Currently working on approximately 130+ new/active projects. Academy Sports and Outdoors is coming in near Lowe's and the YMCA along with another development in front of that. We are just over halfway through with our Citizen's Fire Academy. The Wastewater Treatment Plant (south) will be burning the stockpiles from the last winter storm, on the weekends.
3. Training Report – written report. Finished class 15 of the new hire academy.
4. Hutto Professional Firefighters Association Report – Currently working on the annual golf tournament coming up June 5th at Star Ranch. Looking for teams to sign up.
5. Hutto Explorers Report – No report

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held March 23rd, 2023.
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Miller made a motion with a second by Commissioner Cano to approve the consent agenda items as presented. Passed 4-0.

V. REGULAR AGENDA ITEMS


1. Discuss, consider, and take appropriate action on the review and awarding of bid for the construction of fire station #4. We received two bids on the 18th. Pfluger Builders and Trimbuilt. KAH interviewed the apparent low bid which was Pfluger Builders. Commissioner Miller made a motion with a second by Commissioner Cano to award the bid for the construction of fire station #4 to Pfluger Builders. Passed 4-0. Chief Kerwood will work with Keith to get contract together with project start/finish dates to bring to the board.
2. Discuss, consider, and take appropriate action on the District's Resolution Adopting Prevailing Wage Rates. Commissioner Miller made a motion with a second by Commissioner Guthrie to approve and adopt the Prevailing Wage Rates Resolution. Passed 4-0.
3. Discuss, consider, and take appropriate action on the construction of fire station #4. Lackshay is working on finishing up permits. Keith is looking at some options to try and save some money on this project. Information only.
4. Discuss, consider, and take appropriate action on the facility renovations at stations #1 and #2. Continue to have weekly meetings with Trimbuilt on these projects. They are on schedule and looking at possibly the end of June for completion. No action.
5. Discuss, consider, and take appropriate action on the administration building site and structure. Nothing new to report.
6. Discuss, consider, and take appropriate action on proposed pay scale. Commissioner Cano made a motion with a second by Commissioner Brown to approve the proposed pay scale to be effective October 1, 2023. Passed 4-0.
7. Discuss, consider, and take appropriate action on the notice by Williamson County to charge for Dispatch Services beginning in FY 23-24. Tabled.
8. Discuss, consider, and take appropriate action on US Fish and Wildlife and local Fire Departments MOU. Commissioner Miller made a motion with a second by Commissioner Cano to approve the US Fish and Wildlife and local Fire Departments MOU. Passed 4-0.
9. Discussion and possible action on report from The Carlton Law Firm on 88th Legislative Session items. Chief Kerwood gave an overview. Next ESD day is May 16th. No action. Information only.

VI. ADJOURNMENT

Regular meeting will be held Thursday, May 25th, 2023, at noon.
Meeting adjourned at 12:44 p.m.

Submitted: 
Dan Hejl, Secretary

5-25-23
Date

Approved: 
Bill Brown, President

5-25-23
Date