

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
Phone (512) 759-2616 FAX (512) 846-1946

Minutes for Regular Meeting

Thursday, January 19th, 2023 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:00 pm.

Commissioners Present: Bill Brown, Garry Guthrie, Dan Hejl, Butch Miller

Commissioners Absent: Anne Cano

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods (Zoom), Brian Matocha, Colt Richardson, Rick ZuaZua, Rob Bocanegra, Cristina Cardenas (via Zoom), Chepulis (Zoom), Parks, Neal, Hazelett, Pope, Asklund, Cummings, Oltman, Jennings, Brandt, Mertz, Petrmichl, George, Zaleski, Wiseman, Chavez, Tingley

Guests: John Carlton, Keith Hickman, Lackshay Sharma (Zoom)

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. The Hutto Chamber Gala is January 28th. The department will get a table again this year. The department awards banquet will be held March 4th at EWCHEC.
2. Fire Marshal Report – written report – Currently working on approximately 127 new projects. No new plans received for any large projects. Citizens Fire Academy will be in March if we have enough people sign up.
3. Training Report – written report
4. Hutto Professional Firefighters Association Report – Currently working on the annual golf tournament coming up in June.
5. Hutto Explorers Report – No report

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item to be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held December 22nd, 2022.
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Miller made a motion with a second by Commissioner Guthrie to approve the consent agenda items as presented. Passed 4-0.

V. REGULAR AGENDA ITEMS

1. Discussion and possible action on authorizing the construction of fire station #4. The engineers expect two rounds of comments and hope for permits to be issued in April. Will see next month if plans/permits are closer to completion to go out for bids.
2. Discussion and possible action on facility renovations at stations #1 and #2. Continue to have weekly meetings with Trimbuilt on these projects. Construction schedules have been posted at the stations. Working with the crews to minimize disruption of day-to-day business. Information only.
3. Discussion and possible action on administration building. An administration building along with a warehouse will fit on the District's Chris Kelley property. Preliminary site plan is done. Keep property on the market as we work with the engineer and TXDOT on permits for driveway access to Chris Kelley Blvd.
4. Discussion and possible action on resolution setting rules of procedure, conduct, and decorum at meetings of Williamson County Emergency Services District No. 3. Commissioner Miller made a motion with a second by Commissioner Hejl to adopt the resolution. Passed 4-0.
5. Consider attendance at SAFE-D conference February 2nd-4th, 2023. Just a reminder to let us know if you would like to attend. No action.

VI. EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will adjourn from its regular session and convene in closed/executive sessions pursuant to Texas Government Code Chapter 551:

The Board retired into executive session at 12:32 p.m.

Board consulted with the attorney on a resolution. (Agenda item 4)

The Board ended executive session at 12:50 p.m.

Commissioner Brown called the regular open meeting back to order at 12:51 p.m.

No action was taken while in executive session.

VII. ACTION ON EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will reconvene in open session to take any necessary action(s).


See agenda item 4.

VIII. ADJOURNMENT

Regular meeting will be held Thursday, February 23rd, 2023, at noon.

Meeting adjourned at 12:52 p.m.

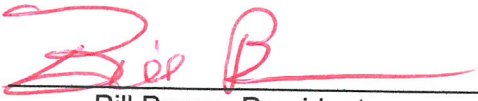
Submitted: _____


Dan Hejl, Secretary

2-23-23

Date

Approved: _____


Bill Brown, President

2-23-23

Date