

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
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Minutes for Regular Meeting

Thursday, June 29th, 2022 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:00 pm.

Commissioners Present: Bill Brown, Anne Cano, Dan Hejl, Garry Guthrie, and Butch Miller

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods, Rob Bocanegra, Brian Matocha, Colt Richardson, Caleb Saunders

Guests: Jim Sabonis, Grayson McDaniel (Zoom)

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report.
2. Fire Marshal Report – Written report. Approximately 119 new construction projects right now. 15-16 apartment complexes under construction. And about the same number of convenience stores/strip centers.
3. Training Report – Caleb Saunders is our new training captain since Mike Wofford promoted to battalion chief. Approximately 340 total training hours for May. Currently working on getting all the drivers certified to drive the ladder truck. Also have more individuals getting certified to be car seat technicians. Also have some participating in an active shooter course to become instructors.
4. Hutto Professional Firefighters Association Report – Our annual golf tournament was successful again this year. Do not have the dollar figures yet but had a good turnout.
5. Hutto Volunteers and Explorers Report – No report.

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item to be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held May 26th, 2022.
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Miller made a motion with a second by Commissioner Cano to approve the consent agenda as presented. Passed 5-0.

V. REGULAR AGENDA ITEMS

1. Discussion and possible action on plan of finance presentation by Hilltop Securities on funding of Fire Station No. 4. Commissioner Cano made a motion with a second by Commissioner Miller to move forward with securing a loan for the funding of fire station #4 and an administration building as presented by Hilltop Securities. Passed 5-0.
2. Discussion and possible action on the Klattenhoff Lane for fire station #4. Working on due diligence. Have the survey. No title changes being filed. Continuing to work with the attorney on this.
3. Discussion and possible action on the District's Chris Kelley Blvd. property. Commissioner Cano made a motion with a second by Commissioner Guthrie to give Chief Kerwood the authority to negotiate and execute the contract for the sale of this property. Passed 5-0.
4. Discussion and possible action on fire station #3 construction. Working on punch list items.
5. Discussion and possible action on 2021 Fire Code. In keeping with Best Practices and ISO ratings we need to move to the 2021 Fire Code. Should it be adopted it will go into effect October 1, 2022. Commissioner Miller made a motion with a second by Commissioner Cano to adopt the 2021 Fire Code as presented. Passed 5-0.
6. Discussion and possible action on training room equipment. Pulled from agenda.
7. Discussion and possible action on Investment Policy. No changes. Needs to be approved annually. Commissioner Hejl made a motion with a second by Commissioner Miller to approve the Investment Policy. Passed 5-0.
8. Discussion and possible action on Fire Chief's evaluation. Moved to next month.
9. Discuss and consider adoption of the tax and budget planning calendar for 2022 and take any related action. Commissioner Hejl made a motion with a second by Commissioner Cano to adopt the tax and budget planning calendar for 2022 as presented. Passed 5-0.
10. Discuss District website status, accessibility and posting requirements and take any related action. In the process of re-designing the website to make it easier to use and meet all posting requirements. No action.

VI. EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will adjourn from its regular session and convene in closed/executive sessions pursuant to Texas Government Code Chapter 551:

The Board retired into executive session at 12:41 p.m.

Board consulted with the attorney on questions regarding contract offer on Chris Kelley Blvd. property (agenda item 3).

No action was taken while in executive session.

The Board ended executive session at 12:53 p.m.

Commissioner Brown called the regular open meeting back to order at 12:53 p.m.

VII. ACTION ON EXECUTIVE SESSION ITEMS

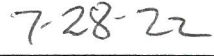
The Williamson County Emergency Services District #3 Board of Commissioners will reconvene in open session to take any necessary action(s).

See agenda item 3.

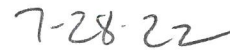
VIII. ADJOURNMENT

The next regular meeting will be held Thursday, July 28th, 2022, at 12pm. The board meetings have been moved back to the station 1 training room (501 Exchange Blvd.). Meeting adjourned at 12:55 pm.

Submitted: 
_____ Dan Hejl, Secretary


_____ Date

Approved: 
_____ Bill Brown, President


_____ Date