

# Williamson County Emergency Services District #3

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## Minutes for Regular Meeting

Thursday, June 22nd 2023, at 12:00pm

### I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:02 pm.

**Commissioners Present:** Bill Brown, Dan Hejl and Butch Miller

**Commissioners Absent:** Anne Cano

**Hutto Fire Rescue Staff Present:** Chief Kerwood, MaryAnn Buchanan, Eric Woods, Brian Matocha, Colt Richardson, Rick ZuaZua, Rob Bocanegra, Parks, Hines, Hazelett, Bocanegra, Mansell, Hernandez, Anaya, Oleksik. Cardenas, Oltman and Saunders via Zoom

**Guests:** Lackshay Sharma, John Carlton (Zoom)

### II. PUBLIC COMMENT

1. Public Comment – none

### III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report.
2. Fire Marshal Report – written report – City of Hutto adopted our current version of the fire code along with our amendments, last Thursday at the council meeting.
3. Training Report – written report.
4. Hutto Professional Firefighters Association Report – We will have a few guys participating, along with firefighters from surrounding departments, in the Taylor Rodeo on July 13<sup>th</sup>.
5. Hutto Explorers Report – No report

### IV. CONSENT AGENDA ITEMS

*The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.*


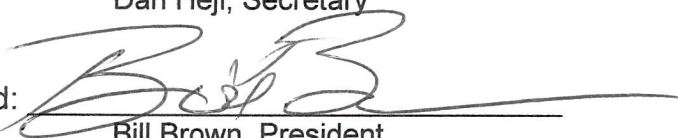
1. Discussion and possible approval of minutes from the regular meeting held May 25th, 2023.
2. Discussion and possible approval of accounts paid and accounts payable.  
Commissioner Miller made a motion with a second by Commissioner Hejl to approve the consent agenda items as presented. Passed 3-0.

**V. REGULAR AGENDA ITEMS**

1. Discuss, consider, and take appropriate action on the construction of fire station #4. The contract was signed yesterday. The anticipated notice to proceed date will be July 5<sup>th</sup> but that could get pushed out. Still working with Blake and the Klattenhoff's on getting the sewer line moved before groundwork can begin. Lashay is working on clearing that last of the comments from Williamson County. No action.
2. Discuss, consider, and take appropriate action on the facility renovations at stations #1 and #2. Working on punch lists items for both stations. Once they are done these projects will be complete. No action.
3. Discuss, consider, and take appropriate action on the administration building site and structure. This property was annexed by the City and needs to be re-platted. We will work with the City of Hutto on this. No action.
4. Discuss, consider, and take appropriate action on the EVC amendment to the Fire Code. Commissioner Hejl made a motion with a second by Commissioner Miller to approve and adopt the EVC amendment to the Fire Code as presented. Passed 3-0.
5. Discuss, consider, and take appropriate action on the notice by Williamson County to charge for Dispatch Services beginning in FY 23-24. Tabled. There is a meeting set for July 18<sup>th</sup> for a discussion between the district and Williamson County.
6. Discuss and consider adoption of the tax and budget planning calendar for 2023, authorize payment of tax process publications, and take any related action. Commissioner Miller made a motion with a second by Commissioner Hejl to approve and adopt the tax and budget planning calendar for 2023 as presented. Passed 3-0.
7. Discuss and consider action on District website status, accessibility, and posting requirements and take any related action. Commissioner Miller made a motion with a second by Commissioner Hejl to direct Chief Kerwood to make sure all is updated as tax information and dates become available. Passed 3-0.
8. Discussion and possible action on report from The Carlton Law Firm on 88<sup>th</sup> Legislative Session items. Mr. Carlton gave an overview. No action. Information only.

**VI. ADJOURNMENT**

Regular meeting will be held Thursday, July 27th, 2023, at noon.  
Meeting adjourned at 12:40 p.m.

Submitted:		<u>7-27-23</u>
	Dan Hejl, Secretary	Date
Approved:		<u>7-27-23</u>
	Bill Brown, President	Date