

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
Phone (512) 759-2616 FAX (512) 846-1946

Minutes for Regular Meeting

Thursday, July 27th 2023, at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:02 pm.

Commissioners Present: Bill Brown, Anne Cano, Dan Hejl and Todd Robison

Commissioners Absent: Butch Miller

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods, Brian Matocha, Colt Richardson, Rick ZuaZua, Rob Bocanegra, Neal, Chepulis, Pope, Clanton, Bocanegra, Reyer, Hickman, Garcia, Hamilton, Saunders via Zoom

Guests: Keith Hickman, Lackshay Sharma, John Carlton (Zoom)

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. The department just went through a leadership training class as we are moving to a new management/evaluation system. Wildfire danger is high.
2. Fire Marshal Report – written report – We currently have 139 projects going on in our jurisdiction. We are wrapping up our first child going through our youth fire-setter program. We are working on renewing our Excellence in Fire Prevention Award that we received three years ago.
3. Training Report – written report. New hire academy starts August 21st.
4. Hutto Professional Firefighters Association Report – No report
5. Hutto Explorers Report – No report

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held June 22nd, 2023.
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Cano made a motion with a second by Commissioner Hejl to approve the consent agenda items as presented. Passed 4-0.

V. REGULAR AGENDA ITEMS

1. Discuss, consider, and take appropriate action regarding 2023-24 tax rate, including:
 - a) Establishing proposed tax rate and taking record vote;
 - b) Authorizing publication of "Notice of Meeting on Tax Rate" in local newspaper; and
 - c) Acknowledging and approving posting of tax rate notice and "Notice of Meeting on Tax Rate" to home page of the District's website.

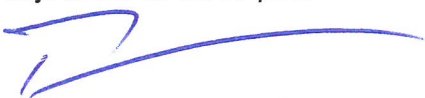
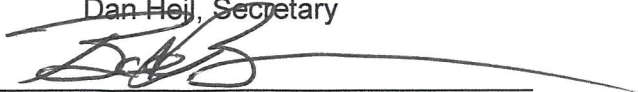
Commissioner Hejl made a motion with a second by Commissioner Cano to propose a tax rate of \$0.10 for fiscal year 2023-24, authorize publication in local newspaper and approve posting of tax rate notice to the District's website. Record vote taken as follows: Cano – yes; Hejl – yes; Robison – yes; Brown – yes; Miller – absent. Passed 4-0.

2. Discuss, consider, and take appropriate action on Board President's appointment of budget committee. Commissioner Brown appointed Commissioner Cano and Commissioner Robison to the budget committee.
3. Discuss, consider, and take appropriate action on the construction of Fire Station #4. The notice to proceed was issued and dirt is moving. Working on some issues with Manville Water and Crossroads regarding size of line and meter. No action.
4. Discuss, consider, and take appropriate action on the facility renovations at stations #1 and #2. We are down to one item left to complete and these projects will be complete. No action.
5. Discuss, consider, and take appropriate action on the administration building site and structure. We are working with the City of Hutto regarding platting, re-platting, and fees. No action.
6. Discuss, consider, and take appropriate action on the notice by Williamson County to charge for Dispatch Services beginning in FY 23-24. Tabled. Waiting on Interlocal Agreement.
7. Discuss, consider, and take appropriate action on purchase of a new breathing air compressor system. Commissioner Hejl made a motion with a second by Commissioner Cano to approve the purchase of a new breathing air compressor system. Passed 4-0.
8. Discuss, consider, and take appropriate action on lease agreement with Texas Water Utilities Association. Commissioner Hejl made a motion with a second by Commissioner Robison to approve the lease agreement with Texas Water Utilities Association. Passed 4-0.
9. Discussion and possible action on report from The Carlton Law Firm on 88th Legislative Session items. Mr. Carlton suggests getting ready for the next session. He will work on a proposal and bring it to the board. No action. Information only.

VI. ADJOURNMENT

Public Hearing and the next regular meeting will be held Thursday, August 17th, 2023, at noon.

The meeting was adjourned at 12:53 p.m.

Submitted:		8-17-23
	Dan Hejl, Secretary	Date
Approved:		8-17-23
	Bill Brown, President	Date