

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
Phone (512) 759-2616 FAX (512) 846-1946

Public Hearing for adoption of the proposed tax rate

Thursday, August 18th, 2022 at 12:00 p.m.

I. CALL PUBLIC HEARING TO ORDER

Commissioner Brown called the public hearing to order at 12:00 p.m.

Commissioners Present: Bill Brown, Dan Hejl, Anne Cano, Garry Guthrie
Commissioner Absent: Butch Miller

Hutto Fire/Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Rob Bocanegra, Michael Wofford, Colt Richardson, Tom Hines, Levi Chuey, Ivan Valenzuela, Zachary Rousset, Phillip Vu, Thomas Eastland, Austin Hart, Brian Ruden, Donald Hazelett, Erin Bocanegra, Bryant Lewey

II. CONDUCT A PUBLIC HEARING ON THE PROPOSED TAX RATE

1. No citizens wishing to speak on proposed tax rate were present.

III. ADJOURN THE PUBLIC HEARING

Public Hearing adjourned at 12:01 pm.

Meeting adjourned

Submitted: _____

Dan Hejl, Secretary

9/22/22
Date

Approved: _____

Bill Brown, President

9/22/22
Date

Williamson County Emergency Services District #3

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Minutes for Regular Meeting

Thursday, August 18th, 2022 at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:02 pm.

Commissioners Present: Bill Brown, Anne Cano, Dan Hejl and Garry Guthrie

Commissioners Absent: Butch Miller

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Rob Bocanegra, Michael Wofford, Colt Richardson, Tom Hines, Levi Chuey, Ivan Valenzuela, Zachary Rousset, Phillip Vu, Thomas Eastland, Austin Hart, Brian Ruden, Donald Hazelett, Erin Bocanegra, Bryant Lewey, Cristina Cardenas

Guests: John Carlton (via Zoom), Roy Beard (via Zoom)

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Will be at City Council meeting along with ISO representatives to present report with a rating of a 1. We will meet with ISO Friday morning to discuss the change in rating from a 2 to a 1 since station 3 is now open.
2. Fire Marshal Report – 109 new construction projects. HISD is moving forward with several projects. No new information on the mega site.
3. Training Report – We had over a thousand hours of training in July. We sent a few more people to ALERT training and came back and taught hour classes here to go over all the information.
4. Hutto Professional Firefighters Association Report – We are working with school to use the stadium for a 911 stair climb. Also working on our Pink Heals shirt sale for our October fund raiser for breast cancer awareness. Also hoping to have a football game in November to honor veterans. We have been working with Taylor Fire Department to help raise money for a fellow firefighter who just passed away from terminal cancer. We are talking to his wife about keeping the go fund me open and or transferring it to a type of memorial fund in his name and possibly getting with the school district to do some sort of sponsorship to the fire academy.
5. Hutto Volunteers and Explorers Report – No report.

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item to be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the special meeting held July 21st and the regular meeting held July 28th, 2022.
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Cano made a motion with a second by Commissioner Guthrie to approve the consent agenda items as presented. Passed 4-0.

V. REGULAR AGENDA ITEMS

1. Discussion and possible action regarding budget for fiscal year October 1st, 2022 to September 30th, 2023. Commissioner Cano made a motion with a second by Commissioner Hejl to approve the 2022/2023 fiscal year budget as presented. Passed 4-0.
2. Discussion and possible action on District's 2022/2023 tax rate, including;
 - a) Take a record vote on the District's 2022/2023 tax rate and adopt an Order Levying Taxes;
Commissioner Cano motioned that the property tax rate be increased by the adoption of a tax rate of \$0.10 per \$100, which is effectively a 25.981% increase in the tax rate and adopt an Order Levying Taxes. Motion seconded by Commissioner Hejl. Record vote taken as follows:
Commissioner Cano – yes; Commissioner Hejl – yes; Commissioner Guthrie – yes; Commissioner Brown – yes. Passed 4-0. Miller – absent.
 - b) Authorize filing the Order with Williamson County Tax Assessor/Collector;
Commissioner Guthrie made a motion with a second by Commissioner Hejl to authorize the filing of the Order with Williamson County Tax Assessor/Collector. Passed 4-0.
 - c) Acknowledge and approve posting of statement regarding adopted tax rate to home page of District website.
Commissioner Hejl made a motion with a second by Commissioner Cano to acknowledge and approve posting of statement regarding adopted tax rate to the home page of the district website. Passed 4-0.
3. Discussion and possible action on debt service reserve account. Commissioner Hejl made a motion with a second by Commissioner Guthrie to approve moving funds from sales tax account in the amount of \$2,656,199.78 to the debt service reserve account. Passed 4-0.
4. Discussion and possible action on the Klattenhoff property for fire station #4. Commissioner Cano made a motion with a second by Commissioner Hejl to approve the first amendment to the contract which changes the name of owners. Passed 4-0. On schedule to close September 14th.
5. Discussion and possible action on the District's Chris Kelley Blvd. property. Commissioner Cano made a motion with a second by Commissioner Guthrie to extend Mr. Beard's buyer's representative contract for a year and continue to market the property. Passed 4-0.
6. Discussion and possible action on Administration building. No new report.
7. Discussion and possible action on fire station #3 construction. We are down to one punch item left. September 7th at 2pm will be the cornerstone ceremony with the Masonic Lodge. We are looking at November/December for the dedication. Commissioner Hejl made a motion with a second by Commissioner Cano to approve the

amendment to the contract to extend the warranty out 2 years along with the architect's recommendation that the bonding company extends theirs as well. Passed 4-0.

8. Discussion and possible action sales tax contract. No action.
9. Discussion and possible action two apparatus purchases. Commissioner Hejl made a motion with a second by Commissioner Guthrie to approve the purchase of the two apparatus as presented. Passed 4-0.
10. Discussion and possible approval on FMLA policy. Commissioner Cano made a motion with a second by Commissioner Hejl to approve the FMLA policy. Passed 4-0.
11. Discussion and possible approval of Parental Leave policy. Commissioner Hejl made a motion with a second by Commissioner Cano to approve the Parental Leave policy. Commissioner Hejl would like to see how many events and the costs related to this from the past few years and bring back next month. Passed 4-0.
12. Discussion and possible action on Fire Chief's evaluation. Board is pleased with the job he is doing and the way he represents the department. Commissioner Cano made a motion with a second by Commissioner Hejl to approve a pay increase of ten percent annually effective immediately for Chief Kerwood. Passed 4-0.

VI. EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will adjourn from its regular session and convene in closed/executive sessions pursuant to Texas Government Code Chapter 551:

The Board retired into executive session at 12:54 p.m.

Board consulted with the attorney on agenda items 8 and 12.

No action was taken while in executive session.

The Board ended executive session at 1:16 p.m.

Commissioner Brown called the regular open meeting back to order at 1:17 p.m.

VII. ACTION ON EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will reconvene in open session to take any necessary action(s).

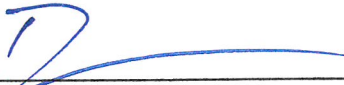
See agenda item 12.

VIII. ADJOURNMENT

Regular meeting will be held Thursday, September 22nd, 2022, at noon.

Meeting adjourned at 1:18 p.m.

Submitted: _____


Dan Hejl, Secretary


Date

Approved: _____


Bill Brown, President


Date