

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
Phone (512) 759-2616 FAX (512) 846-1946

Minutes for Regular Meeting

Thursday, September 28th, 2023, at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:00 pm.

Commissioners Present: Bill Brown, Todd Robison, Dan Hejl, Butch Miller arrived at 12:06 pm.

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods, Richardson, Matocha, Saunders, Neal, Oltman, Chavez, Tingley, Zaleski, Wiseman, Eastland, Anaya, Millerd, Mertz, Petrmichl, Martin, Rousset, Carrasco, Mank, Hernandez, Wykes
via zoom Cardenas, Bocanegra, McSpadden, Hickman, Hazelett, Acosta

Guests: Keith Hickman, Lackshay Sharma, Kelli Carlton, Paula Barr, Amy Flanigan, Skip Gibson (ISO), Joel Duke (SFMO), James Earp (COH), Peter Gordon (COH)

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. HdL Companies presentation – Paula Barr gave an update on sales tax.
2. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Mr. Gibson and Mr. Duke presented the department with plaques for achieving an ISO class rating of 1 for the rest of our district. Next Friday at 8 am the executives of Samsung will be at station 1 to see the capabilities of Hutto Fire. We received word from SAFE-D that at their next conference, posthumously, they are going to be awarding Anne Cano certified emergency services commissioner designation. She had completed all her training and meeting hours before she passed.
3. Fire Marshal Report – written report – We currently have 163 projects going on in our jurisdiction.
4. Training Report – written report.
5. Hutto Professional Firefighters Association Report – President Oltman read a statement from the members. Commissioner Brown requested a copy of the statement be sent to Commissioner Boles, Judge Gravell and all county commissioners.
6. Hutto Explorers Report – No report

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the public hearing and regular meeting held August 17th and special meeting held August 22nd, 2023.
2. Discussion and possible approval of accounts paid and accounts payable.
Commissioner Miller made a motion with a second by Commissioner Hejl to approve the consent agenda items as presented. Passed 4-0.

V. REGULAR AGENDA ITEMS

1. Discuss, consider, and take appropriate action on sales tax sharing agreement with City of Hutto. Mr. Earp and Mr. Gordon both said the City would like to keep this agreement in place. The board convened to executive session at 1:28pm. No action. Item tabled until next month.
2. Discuss, consider, and take appropriate action on the construction of Fire Station #4. Commissioner Miller made a motion with a second by Commissioner Brown to name this station Anne Cano Fire Station #4. Passed 4-0. Commissioner Hejl made a motion with a second by Commissioner Miller to approve the payment of \$125,499.06 for water and sewer fees required by Williamson County WSI&D District No. 3 c/o Crossroads Utility Services, LLC pending them revising their letter to ensure there will be no tap fees for the fire meter. Passed 4-0. Project is moving forward well. Slab should be poured in the next two weeks. Should have temporary power next week.
3. Discuss, consider, and take appropriate action on the administration building site and structure. It is with the City of Hutto Planning and Zoning. Just waiting to hear back from them. No action.
4. Discuss, consider, and take appropriate action on briefing statement #23.02- Lucas 3, v3.1 Chest Compression System. Commissioner Hejl made a motion with a second by Commissioner Miller to approve the capitol purchase of the Lucas 3, v3.1 Chest Compression System. Passed 4-0.
5. Discuss, consider, and take appropriate action on report from The Carlton Law Firm on 89th Legislative Session items. No report.

VI. EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will adjourn from its regular session and convene in closed/executive sessions pursuant to Texas Government Code Chapter 551:

The Board retired into executive session at 1:28 p.m.

Board consulted with the attorney agenda item 1.

The Board ended executive session at 1:49 p.m.

Commissioner Brown called the regular open meeting back to order at 1:50 p.m.

No action was taken while in executive session.

VII. ACTION ON EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will reconvene in open session to take any necessary action(s).

No action.

VIII. ADJOURNMENT

The next regular meeting will be held Thursday, October 26th, 2023, at noon.

The meeting was adjourned at 1:50 p.m.

Submitted: 
Dan Hejl, Secretary

10-26-23
Date

Approved: 
Bill Brown, President

10-26-23
Date