

# Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175  
Phone (512) 759-2616 FAX (512) 846-1946

## Minutes for Regular Meeting

Thursday, October 26th, 2023, at 12:00pm

### I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:01 pm.

**Commissioners Present:** Bill Brown, Todd Robison, Dan Hejl, Butch Miller

**Hutto Fire Rescue Staff Present:** Chief Kerwood, MaryAnn Buchanan, Eric Woods, Rob Bocanegra, Caleb Saunders, Donald Hazelett, Colt Richardson, Brian Matocha, Hines, Richter, Mank, Lewey, Brandt, Oleksik, Telles, Hernandez, Smith  
via zoom Cardenas, Neal

**Guests:** Keith Hickman, Lackshay Sharma, John Carlton

### II. PUBLIC COMMENT

1. Public Comment – none

### III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. We were informed late last week, that TML is cancelling coverage on all ESDs effective January 1<sup>st</sup>, 2024. We are working very hard with brokers to get new coverage in place before the end of the year with hopefully no major changes for staff. We are updating our website, improving our government transparency. We are working on having a commemorative garden here at station 1 honoring the volunteer program that has been retired.
2. Fire Marshal Report – written report – We are currently working on approximately 157 projects in our jurisdiction.
3. Training Report – written report.
4. Hutto Professional Firefighters Association Report – No report
5. Hutto Explorers Report – No report

### IV. CONSENT AGENDA ITEMS

*The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.*

1. Discussion and possible approval of minutes from the regular meeting held September 28<sup>th</sup>, 2023.
2. Discussion and possible approval of accounts paid and accounts payable.  
Commissioner Miller made a motion with a second by Commissioner Hejl to approve the consent agenda items as presented. Passed 4-0.

## **V. REGULAR AGENDA ITEMS**

1. Discuss, consider, and take appropriate action on sales tax sharing agreement with City of Hutto. Commissioner Miller made a motion with a second by Commissioner Hejl to approve the agreement as presented with the stipulation that no entity in the agreement pay any fees prior to this agreement and authorize the attorney to make the necessary changes to this agreement to accomplish that. Passed 4-0.
2. Discuss, consider, and take appropriate action on the construction of Fire Station #4. Slab has been poured. Red iron is due to go up next week. Commissioner Hejl made a motion with a second by Commissioner Miller to have our attorney look at the clause in the purchase agreement/contract and to make a determination as to whether the fees being assessed/charged by WCWSID are appropriate and for the attorney to weigh in on how we get clarity through the developer/WCWSID that we will not be charged a connection fee for the fire meter. Passed 3-1.
3. Discuss, consider, and take appropriate action on the fire headquarters building site and structure. It is still with the City of Hutto Planning and Zoning. Just waiting to hear back from them. We did learn that the City said there may not be enough LUE's to build on the property. We now also have an alternate plan that includes a septic system to present to them in the event they do not have the LUE's needed. No action.
4. Discuss, consider, and take appropriate action on Briefing Statement #23.03, Fire Prevention Vehicle, for \$41,997 from Mak Haik-Georgetown as approved in the FY23-24 budget. Commissioner Hejl made a motion with a second by Commissioner Miller to approve the purchase of the Fire Prevention Vehicle for \$41,997 from Mak Haik-Georgetown. Passed 4-0. Commissioner Brown stated that he would like us to shop for a four-wheel drive vehicle in the next budget year.
5. Discuss, consider, and take appropriate action on Briefing Statement #23-04, Ventilation Prop for \$15,000, as approved in the FY 23-24 budget. Commissioner Hejl made a motion with a second by Commissioner Miller to approve the purchase of a Ventilation Prop for \$15,000. Passed 4-0
6. Discuss, consider, and take appropriate action on the Air/Rehab Vehicle approved in the FY20-21 approved budget. Commissioner Hejl made a motion with a second by Commissioner Miller to approve the purchase of the Air/Rehab Vehicle. Passed 4-0.
7. Discuss, consider, and take appropriate action on board meeting dates for November and December 2023. The meetings will be held November 16<sup>th</sup>, 2023, and December 14<sup>th</sup>, 2023, at noon.
8. Discuss, consider, and take appropriate action on report from The Carlton Law Firm on 89<sup>th</sup> Legislative Session items. SAFE-D will work on their legislative agenda at their conference, and it would be good for the board members to attend and participate in the conversation.

## **VI. EXECUTIVE SESSION ITEMS**

*The Williamson County Emergency Services District #3 Board of Commissioners will adjourn from its regular session and convene in closed/executive sessions pursuant to Texas Government Code Chapter 551:*

The Board retired into executive session at 12:34 p.m.

Board consulted with the attorney agenda item 1.

The Board ended executive session at 12:58 p.m.

Commissioner Brown called the regular open meeting back to order at 12:58 p.m.

No action was taken while in executive session.

**VII. ACTION ON EXECUTIVE SESSION ITEMS**

*The Williamson County Emergency Services District #3 Board of Commissioners will reconvene in open session to take any necessary action(s).  
See agenda item 1.*


**VIII. ADJOURNMENT**

The next regular meeting will be held Thursday, November 16<sup>th</sup>, 2023, at noon.

The meeting was adjourned at 1:00 p.m.

Submitted:   
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Dan Hejl, Secretary

11-14-23  
Date

Approved:   
\_\_\_\_\_  
Bill Brown, President

11-14-23  
Date