

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
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Minutes for Regular Meeting

Wednesday, January 31st, 2024, at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Brown called the meeting to order at 12:03 pm.

Commissioners Present: Bill Brown, Todd Robison, Dan Hejl, MariClare Gaidick, Butch Miller

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods, Rob Bocanegra,

Guests: Keith Hickman, Lackshay Sharma, John Carlton and Michael Parsons (Zoom)

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Currently working on this year's organizational profile. We need to look at possibly moving the February board meeting due to the SAFE-D conference.
2. Assistant Chief Report – written report – December call data is on the report. Introduced the seven new hires that started on the 29th.
3. Fire Marshal Report – written report – Currently have approximately 155 projects. We will be adding public education events and car seat installations to the written report.
4. Training Report – written report. The new hire academy began January 29th. We will be hosting a tech rescue class in February.
5. Hutto Professional Firefighters Association Report – No report.
6. Hutto Explorers Report – No report.

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held December 14th, 2023.
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Miller made a motion with a second by Commissioner Robison to approve the consent agenda items as presented. Passed 5-0.

V. REGULAR AGENDA ITEMS

1. Discuss, consider, and take appropriate action on amendment to the Sales Tax Sharing Agreement with the City of Hutto. We have not received anything from the City of Hutto on this item. We will remove it from the agenda until they contact us. No action.
2. Discuss, consider, and take appropriate action on the construction of Fire Station #4. Construction is moving along as scheduled. No action.
3. Discuss, consider, and take appropriate action on the fire headquarters building site and structure. We are still working through the permitting process. No action.
4. Discuss, consider, and take appropriate action on bond for all board members and administration. Commissioner Hejl made a motion with a second by Commissioner Miller to move forward with updating the current bond to include all the board members and administrative staff. Passed 5-0.
5. Discuss, consider, and take appropriate action on report from The Carlton Law Firm on 89th Legislative Session items. Mr. Carlton gave an update.

VI. EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will adjourn from its regular session and convene in closed/executive sessions pursuant to Texas Government Code Chapter 551:

The Board retired into executive session at 12:17 p.m.

Board consulted with the attorney agenda item 2 and 5.

The Board ended executive session at 12:36 p.m.

Commissioner Brown called the regular open meeting back to order at 12:36 p.m.

No action was taken while in executive session.

VII. ACTION ON EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will reconvene in open session to take any necessary action(s).

No action

VIII. ADJOURNMENT

The next regular meeting will be held Wednesday, February 28th, 2024, at noon.

The meeting was adjourned at 12:37 p.m.

Submitted: 
Dan Hejl, Secretary

3-20-24
Date

Approved: 
Bill Brown, President

2-28-24
Date