

# Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175  
Phone (512) 759-2616 FAX (512) 846-1946

## Minutes for Regular Meeting

Thursday, May 23rd, 2024, at 12:00pm

### I. CALL MEETING TO ORDER

Commissioner Robison called the meeting to order at 12:01 pm.

**Commissioners Present:** Todd Robison, Stephen Balderas and Butch Miller  
**Commissioners Absent:** MariClare Gaidstick and Dan Hejl

**Hutto Fire Rescue Staff Present:** Chief Kerwood, MaryAnn Buchanan, Eric Woods, Rob Bocanegra, Brian Matocha, Colt Richardson, Rick ZuaZua, Zoom-Cardenas, Neal, Wiseman

**Guests:** Paula Barr, Amy Flanigan, Keith Hickman, Lackshay Sharma, Billie Logiudice

### II. PUBLIC COMMENT

1. Public Comment – none

### III. PRESENTATIONS

1. HdL Companies, Inc. presentation – Paula Barr gave a sales tax overview.
2. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report.
3. Assistant Chief Report – written report.
4. Fire Marshal Report – written report – Currently have approximately 183 new construction projects. Citizen's Fire Academy graduation was held Tuesday evening. Looking forward to a full class next year. We will also be looking into starting a kid's fire camp.
5. Training Report – written report.
6. Hutto Professional Firefighters Association Report – Annual golf tournament will be held June 17<sup>th</sup> at Star Ranch.
7. Hutto Explorers Report – Flyers being made now and will get them to the schools.

### IV. CONSENT AGENDA ITEMS

*The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.*

1. Discussion and possible approval of minutes from the regular meeting held April 25<sup>th</sup>, 2024.
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Miller made a motion with a second by Commissioner Balderas to approve the consent agenda items as presented. Passed 3-0.

**V. REGULAR AGENDA ITEMS**

1. Discuss, consider, and take appropriate action on HdL Companies, Inc. Discussion only no action.
2. Discuss, consider, and take appropriate action on the construction of Fire Station #4. Continue to hold weekly meetings. Sheetrock is in. The exterior is close to being finished. Should have garage doors on in July. Still on schedule and looking at the end of September for substantial completion. No action.
3. Discuss, consider, and take appropriate action on the fire headquarters building site and structure. We are still working with the city on permits and Manville on getting comments back. We want all permits done before we go out for bids. No action.
4. Discuss, consider, and take appropriate action on acquisition of real property from Hutto Independent School District. Commissioner Miller made a motion with a second by Commissioner Balderas to approve and accept the acquisition of real property from Hutto Independent School District. Passed 3-0.
5. Discuss, consider, and take appropriate action on report from The Carlton Law Firm on 89<sup>th</sup> Legislative Session items. No report.


**VI. ADJOURNMENT**

The next regular meeting will be held Thursday June 27th, 2024, at noon.

The meeting was adjourned at 12:48 p.m.

Submitted:   
Dan Hejl, Secretary

6-27-24  
Date

Approved:   
Tbdd Robison, President

6-27-24  
Date