

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
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Minutes for Regular Meeting

Thursday, June 27th, 2024, at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Robison called the meeting to order at 12:14 pm.

Commissioners Present: Todd Robison, Dan Hejl and Butch Miller
Commissioners Absent: MariClare Gaidick and Stephen Balderas

Hutto Fire Rescue Staff Present: Chief Kerwood, MaryAnn Buchanan, Eric Woods, Rob Bocanegra, Brian Matocha, Colt Richardson, Rick ZuaZua, Saunders, Hazelett, Oltman, Wofford, Firkins, Garcia, Kwiatkowski, McSpadden, Clanton, Lewey, Hart, Mank, Olson, Valenzuela, Millerd, Rousset, Chepulis, George, P. Acosta, E. Bocanegra, Zoom-Cardenas, Neal, Garcia, Wiseman, Parks, Brandt

Guests: John Carlton-Zoom, Jim Sabonis, Keith Hickman, Lackshay Sharma

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. As part of the transparency project, we are participating in with the Comptroller's Office, you will now notice red lights up by the doors to show that the meeting is now being recorded as well as being live. We did have a crew respond to the shooting at Old Settlers Park. Hutto Fire is being recognized nationally. We are one of fifteen departments in Texas to be recognized in a video production. The video will be played at the IAFC conference and will live on YouTube for a year as well as be used at promotional material.
2. Assistant Chief Report – written report.
3. Fire Marshal Report – written report – Currently have approximately 193 new construction projects.
4. Training Report – written report. We acquired another house for training that will take place the third week of July.
5. Hutto Professional Firefighters Association Report – agenda item 4
6. Hutto Explorers Report – We are meeting with the regional manager with Boy Scouts of America for our area and trying to get other local agencies together for a Zoom call to get everything lined up before the new school year begins.

IV. CONSENT AGENDA ITEMS

The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held May 23rd, 2024.
2. Discussion and possible approval of accounts paid and accounts payable.
3. Discussion and possible approval of first and second quarter investment reports.
Commissioner Hejl made a motion with a second by Commissioner Miller to approve the consent agenda items as presented. Passed 3-0.

V. REGULAR AGENDA ITEMS

1. Discuss, consider, and take appropriate action on Hilltop Securities Final Plan of Finance to fund \$8,172,000 (\$1,030,000 annual payment) as shown in the attachment towards the Headquarters project as approved in the FY23/24 Budget, along with a copy of the bid package forwarded to potential bidders, and direct Staff to work with the Finance Team to implement. Commissioner Hejl made a motion with a second by Commissioner Miller to authorize Hilltop Securities to go out for bids for the loan to fund the Fire Headquarters project. Passed 3-0.
2. Discuss, consider, and take appropriate action on the construction of Fire Station #4. Continue to hold weekly meetings. We have received a substantial completion date for the end of September and October 15th as final completion. No action.
3. Discuss, consider, and take appropriate action on the fire headquarters building site and structure. We are working with the city on a permit and waiting for Manville's first round of comments.
4. Discuss, consider, and take appropriate action on the HPFFA presentation regarding their petition for Collective Bargaining. Jason Oltman, President of HPFFA Local 4707 handed Commissioner Robison the original petition/signatures to force an election for the citizens of Hutto to vote on for Collective Bargaining for the Local Board retired to executive session on this item.
Commissioner Miller made a motion with a second by Commissioner Hejl to direct Chief Kerwood to work with our attorney and to deliver the petition to the Williamson County Elections Office for validation of the petition and signatures to move forward.
Passed 3-0.
5. Discuss, consider, and take appropriate action on report from The Carlton Law Firm on 89th Legislative Session items. No report.

VI. EXECUTIVE SESSION ITEMS

The Williamson County Emergency Services District #3 Board of Commissioners will adjourn from its regular session and convene in closed/executive sessions pursuant to Texas Government Code Chapter 551:

The board retired into executive session at 12:45 p.m.

The board consulted with the attorney on agenda item 4.

The board ended executive session at 1:04 p.m.

Commissioner Robison called the regular open meeting back to order at 1:06 p.m.

No action was taken while in executive session.

VII. ACTION ON EXECUTIVE SESSION ITEMS


The Williamson County Emergency Services District #3 Board of Commissioners will reconvene in open session to take any necessary action(s).

See agenda item 4.

VIII. ADJOURNMENT


The next regular meeting will be held Thursday July 25th, 2024, at noon.

The meeting was adjourned at 1:07 p.m.

Submitted: 

Dan Hej, Secretary

7-25-24
Date

Approved: 

Todd Robison, President

7-25-24
Date