

# Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175  
Phone (512) 759-2616 FAX (512) 846-1946

## Minutes for Regular Meeting

Thursday, July 25th, 2024, at 12:00pm

### I. CALL MEETING TO ORDER

Commissioner Robison called the meeting to order at 12:23 pm.

**Commissioners Present:** Todd Robison, Stephen Baldera, MariClare Gaidstick

**Commissioners Absent:** Dan Hejl, Butch Miller

**Hutto Fire Rescue Staff Present:** Chief Kerwood, MaryAnn Buchanan, Eric Woods, Rob Bocanegra, Brian Matocha, Colt Richardson, Rick ZuaZua, Saunders, Hazelett, Parks, Oltman, Pope, Cummings, Zaleski, Mertz, Chavez, Frias, Reiner, Smith, McSpadden, Tingley, Richter, Petrmichl, Brymer, Martin, Asklund, Wykes, Cardenas-Zoom

**Guests:** John Carlton-Zoom, Jim Sabonis, Julia Houston, Keith Hickman, Lackshay Sharma

### II. PUBLIC COMMENT

1. Public Comment – none

### III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Reminder that the meetings are now being recorded and posted to our website. We have been approached by a couple of MUD's that are interested in becoming part of/covered by our District. More information to follow in the upcoming months.
2. Assistant Chief Report – written report. The new tablets have been installed in all the apparatus.
3. Fire Marshal Report – written report – Currently have approximately 176 new construction projects.
4. Training Report – written report. Currently going through the new hire process to hire two more firefighters.
5. Hutto Professional Firefighters Association Report – agenda item 7
6. Hutto Explorers Report – no update

#### **IV. CONSENT AGENDA ITEMS**

*The below Consent Agenda items are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.*

1. Discussion and possible approval of minutes from the regular meeting held June 27th, 2024.
2. Discussion and possible approval of accounts paid and accounts payable. Commissioner Gadsick made a motion with a second by Commissioner Balderas to approve the consent agenda items as presented. Passed 3-0.

#### **V. REGULAR AGENDA ITEMS**

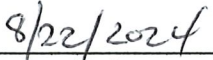
1. Discuss bid summary for the District's Promissory Note relating to the Fire Headquarters. Hilltop Securities received nine bids. Commissioner Balderas made a motion with a second by Commissioner Gadsick to approve and accept the bid from Chase Bank option A. Passed 3-0.
2. Discuss, consider and take appropriate action on a Proposed Resolution of the Board of Commissioners of Williamson County Emergency Services District No. 3 Approving a Loan Agreement and Authorizing the Issuance of a Promissory Note for Financing the Construction, Acquisition and Equipment of the Fire Headquarters. Commissioner Gadsick made a motion with a second by Commissioner Balderas to approve the Proposed Resolution Approving the Loan Agreement and Authorizing the Issuance of a Promissory Note for Financing the Construction, Acquisition and Equipment for the Fire Headquarters. Passed 3-0.
3. Discuss and consider adoption of the tax and budget planning calendar for 2024, authorize payment of tax process publications, and take any related action. Commissioner Balderas made a motion with a second by Commissioner Gadsick to approve and adopt the tax and budget planning calendar for 2024 as presented and authorize payment of tax process publications. Passed 3-0.
4. Discuss, consider, and take appropriate action on the construction of Fire Station #4. Continue to hold weekly meetings. There is now permanent power. The electrician is working to get caught up and get the building energized. Still on schedule. No action.
5. Discuss, consider, and take appropriate action on the fire headquarters building site and structure. We are in the COH's building permit process and hope to have it completed before the August 22<sup>nd</sup> meeting. Ran into an existing easement issue so we are working through that. Hoping to be ready to go out for bids at the beginning of September. No action.
6. Discuss, consider, and take appropriate action on adoption of 2024 fire code. Commissioner Gadsick made a motion with a second by Commissioner Balderas to adopt the 2024 fire code. Passed 3-0.
7. Discuss, consider, and take appropriate action on the HPFFA petition for Collective Bargaining. *See Supplemental Agenda for Election Items.* Commissioner Gadsick made a motion with a second by Commissioner Balderas to approve items 1-6 of the Supplemental Agenda for Election items. Passed 3-0.
8. Discuss, consider, and take appropriate action on report from The Carlton Law Firm on 89<sup>th</sup> Legislative Session items. No new updates.

**VI. ADJOURNMENT**

There will be a special meeting held Thursday August 8th, 2024, at noon.  
A public hearing and the next regular meeting will be held Thursday August 22<sup>nd</sup>, 2024, at noon.

The meeting was adjourned at 1:16 p.m.

Submitted:   
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Dan Hejl, Secretary

  
\_\_\_\_\_  
Date

Approved:   
\_\_\_\_\_  
Todd Robison, President

  
\_\_\_\_\_  
Date