

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
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Minutes for Regular Meeting

Thursday, September 26th, 2024, at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Robison called the meeting to order at 12:02 pm.

Commissioners Present: Todd Robison, Stephen Baldera, MariClare Gaidick and Dan Hejl

Commissioners Absent: Butch Miller

Hutto Fire Rescue Staff Present: MaryAnn Buchanan, Eric Woods, Rob Bocanegra, Brian Matocha, Colt Richardson, Caleb Saunders, Donald Hazelett, Wofford, Eastland, Anaya, Brandt, O'Brien

Guests: Cheney Gamboa-EDC, Keith Hickman

II. PUBLIC COMMENT

1. Public Comment – none

III. PRESENTATIONS

1. Hutto EDC presentation – Cheney Gamboa – gave a synopsis on what the EDC is and does and gave an update on current projects.
2. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Chief is recovering well after surgery and possibly going home today or tomorrow. Our annual physicals are what helped detect what was wrong with him.
3. Assistant Chief Report – written report. Commissioner Hejl would like to see the fire category broken down into more specific categories. Class 18 will start October 14th.
4. Fire Marshal Report – written report – Currently have approximately 189 new construction projects.
5. Training Report – written report.
6. Hutto Professional Firefighters Association Report – no report
7. Hutto Explorers Report – Currently have 12-14 students interested in the program and have received several applications.

IV. CONSENT AGENDA ITEMS

The Consent Agenda items below are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held August 22nd, 2024.
2. Discussion and possible approval of accounts paid and accounts payable.

Commissioner Gadsick made a motion with a second by Commissioner Balderas to approve the consent agenda items as presented. Passed 4-0.

V. REGULAR AGENDA ITEMS

1. Discuss, consider, and take appropriate action on the awarding of the bid for the Fire Headquarters Complex. Commissioner Hejl made a motion with a second by Commissioner Gadsick to award the bid to Pfluger Builders for \$7,550,000 to construct the Fire Headquarters Complex. Pfluger Builders was recommended by the architect and Hutto Fire staff. Passed 4-0.
2. Discuss, consider, and take appropriate action on construction of the Fire Headquarters Complex. No action.
3. Discuss, consider, and take appropriate action on the construction of Fire Station #4. Substantial completion should be September 27th. Plan to move in and begin running calls out of that station mid-morning October 1st.
4. Discuss, consider, and take appropriate action on the purchase of a 2025 Mack Blocking Unit within the 24-25 budget year. Commissioner Gadsick made a motion with a second by Commissioner Hejl to approve the purchase of the 2025 Mack Blocking Unit. Passed 4-0.
5. Discuss, consider, and take appropriate action on the purchase/replacement of Command 2 within the 24-25 budget year. Commissioner Hejl made a motion with a second by Commissioner Gadsick to approve the purchase/replacement of Command 2. Passed 4-0.
6. Discuss, consider, and take appropriate action on revised fee schedule. Commissioner Hejl made a motion with a second by Commissioner Balderas to approve the revised fee schedule as presented. Passed 4-0.
7. Discuss, consider, and take appropriate action on engaging Donald L. Allman, CPA, PC to conduct the district's 2023/2024 fiscal year audit. Commissioner Hejl made a motion with a second by Commissioner Gadsick to engage Donald L. Allman, CPA, PC to conduct the district's 2023/2024 fiscal year audit. Passed 4-0.
8. Discuss, consider, and take appropriate action on report from The Carlton Law Firm on 89th Legislative Session items. No report.

VI. ADJOURNMENT

The next regular meeting will be held Thursday October 24th, 2024, at noon.

The meeting was adjourned at 1:12 p.m.

Submitted: _____

Dan Hejl, Secretary

Date

Approved: _____

Todd Robison, President

10/24/2024

Date