

Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175
Phone (512) 759-2616 FAX (512) 846-1946

Minutes for Regular Meeting

Thursday, March 27th, 2025, at 12:00pm

I. CALL MEETING TO ORDER

Commissioner Robison called the meeting to order at 12:09 pm.

Commissioners Present: Todd Robison, MariClare Gadsick, Stephen Balderas, Henry Gideon and Dan Hejl

Guests: John Carlton (Zoom), Jim Sabonis (Hilltop Securities), Julie Houston (Orrick), Keith Hickman, Lackshay Sharma

Invocation – Todd Robison
Pledge of Allegiance

II. PUBLIC COMMENT

Public Comment – None

III. PRESENTATIONS

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. TCFP inspection was done Tuesday and the department passed with no issues. We have taken delivery of Brush 3 and it is now in service.
2. Assistant Chief Report – written report.
3. Financial Report – Andres gave update on website financial transparency data and also gave an update on TIFMAS submittals.
4. Fire Marshal Report – written report. We are currently working on approximately 200 projects. Citizens Fire Academy has begun and is going well.
5. Training Report – written report.
6. Hutto Professional Firefighters Association Report – We are working on getting some dates set up to begin working with the board regarding collective bargaining. We are working on setting up the annual golf tournament.
7. Hutto Explorers Report – We have seven explorers in the program and had our second official meeting this week.

IV. CONSENT AGENDA ITEMS

The Consent Agenda items below are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.

1. Discussion and possible approval of minutes from the regular meeting held February 27th, 2025.

2. Discussion and possible approval of accounts paid and accounts payable.
Commissioner Hejl made a motion with a second by Commissioner Gadsick to approve the consent agenda items as presented. Passed 5-0.

V. REGULAR AGENDA ITEMS


1. Discuss bid summary for the District's Promissory Note relating to the Public Safety Radio Equipment. Jim Sabonis with Hilltop Securities presented the bids received. Commissioner Gadsick made a motion with a second by Commissioner Balderas to approve the bid received by Texas Capital Bank. Passed 5-0.
2. Discuss and consider action on a Proposed Resolution of the Board of Commissioners of Williamson County Emergency Services District No. 3 Approving a Loan Agreement and Authorizing the Issuance of a Promissory Note for Financing Public Safety Radio Equipment. Commissioner Gideon made a motion with a second by Commissioner Gadsick to approve the Loan Agreement and Authorize the Issuance of a Promissory Note for Financing Public Safety Radio Equipment. Passed 5-0.
3. Discuss, consider, and take appropriate action on the construction of the Fire Headquarters Complex. For now, we will stub out the driveways rather than try and improve the south entrance driveway. The board would like us to reach out to the developers for the property across from our property to see if they have plans for improvements to Chris Kelley Blvd. No action.
4. Discuss, consider, and take appropriate action on PO for apparatus. The reason for this apparatus purchase order is to simply get us in line for production as the lead times are 45-49 months. The District has up to preconstruction to cancel. This will come back to the board before signing to move on. Commissioner Gadsick made a motion with a second by Commissioner Gideon to approve the purchase order(s) for apparatus. Passed 5-0.
5. Discuss, consider, and take appropriate action on the City of Hutto mayor's correspondence. The board discussed the mayor's correspondence with the attorney.
6. Discuss, consider, and take appropriate action on a report from The Carlton Law Firm on 89th Legislative Session items. Mr. Carlton gave an update. No action.

VI. ADJOURNMENT

The next regular meeting will be held Wednesday, April 16th, 2025, at noon.

The meeting was adjourned at 2:33 p.m.

Submitted: _____


Dan Hejl, Secretary

4/14/25
Date

Approved: _____


Todd Robison, President

4/16/25
Date