

# Williamson County Emergency Services District #3

P.O. Box 175, Hutto, TX 78634-0175  
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## Minutes for Regular Meeting

**Thursday, December 12th, 2024, at 12:00pm**

### **I. CALL MEETING TO ORDER**

Commissioner Robison called the meeting to order at 12:00 pm.

**Commissioners Present:** Todd Robison, MariClare Gadsick, Stephen Balderas and Dan Hejl

**Commissioners Absent:** Butch Miller

**Guests:** John Carlton, Keith Hickman, Lackshay Sharma, Don Allman

### **II. PUBLIC COMMENT**

Public Comment – None

### **III. PRESENTATIONS**

1. Fire Chief Report regarding facilities, apparatus and equipment, emergency operations, training, management activities, personnel matters, property tax, sales tax, intergovernmental relations, including written report. Erika Carral with Texas Mutual Insurance is here presenting the ESD with the 2024 Work Safe, Texas Award. The department is being recognized with the highest award category as a platinum safety partner. This category recognizes only 200 companies each year of over 78,000. Award recipients are chosen based on their size, loss history, and a demonstration to their safety services consultant that they prioritize safety in the workplace and have an effective safety program.
2. Assistant Chief Report – written report.
3. Fire Marshal Report – written report – Currently have approximately 200 new construction projects
4. Training Report – written report.
5. Hutto Professional Firefighters Association Report – No report.
6. Hutto Explorers Report – Boy Scouts of America presented the official document showing us as an official explorer post.

### **IV. CONSENT AGENDA ITEMS**

*The Consent Agenda items below are considered for approval by one vote unless a commissioner request that a particular item be pulled and given further consideration as a Regular Agenda item.*

1. Discussion and possible approval of minutes from the regular meeting held November 18th, 2024.
2. Discussion and possible approval of accounts paid and accounts payable.

Commissioner Hejl made a motion with a second by Commissioner Gadsick to approve the consent agenda items as presented. Passed 4-0.

## **V. REGULAR AGENDA ITEMS**

1. Discuss, consider, and take appropriate action on the presentation and adoption of the 2023/2024 fiscal year audit, and authorize a copy to be sent to the Precinct 4 Commissioner's Office for filing with Williamson County. (Don Allman). Mr. Allman presented the audit report to the board. Commissioner Gadsick made a motion with a second by Commissioner Balderas to approve and accept the audit as presented and direct Chief Kerwood to send a copy of the audit report to Precinct 4 Commissioner's Office. Passed 4-0.
2. Discuss, consider, and take appropriate action on the construction of the Fire Headquarters Complex. We are still waiting for a couple of permits from the City of Hutto. It has been a very difficult process with the city and its software. They require shop drawings for the warehouse which takes a while to get due to the bid process. This has not slowed down yet but it could when it is time to pour the slab and begin to go vertical. Site work has begun. Underground plumbing should begin next week. Get back with TXDOT on deceleration lane, turn lane, etc. No action.
3. Discuss, consider, and take appropriate action on the purchase/replacement of portable and mobile radio equipment approved in the FY2024-2025 budget. Tabled.
4. Discuss, consider, and take appropriate action on a report from The Carlton Law Firm on 89<sup>th</sup> Legislative Session items. Mr. Carlton gave an update. No action.


## **VI. ADJOURNMENT**

The next regular meeting will be held Thursday, January 23<sup>rd</sup>, 2025, at noon.

The meeting was adjourned at 12:40 p.m.

Submitted:   
Dan Hejl, Secretary

1/23/25  
Date

Approved:   
Todd Robison, President

1/23/2025  
Date